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**INN MARIN**  
**Taking It One Meeting at a Time...**

- Address/Phone:** 250 Entrada Drive, Novato, CA 94949  
(415) 883-5952, phone  
(800) 652-656, toll free  
(415) 883-5058, fax  
www.innmarin.com
- Contacts:** Kris Hillard, Director of Sales  
(415) 883-5952, x566/kh@innmarin.com  
Lora Salfi, Director of Catering  
(415) 883-5952, x568/ls@innmarin.com
- Capacity:** Over 1,500 square feet of total indoor meeting space, with the capacity to accommodate up to 400 people in the expansive outdoor garden setting.
- Meeting Space:** Garden Room – With 1,200 square feet, this newly refurbished facility can cater groups up to 70 in a classroom setting, 100 for a banquet, 140 theatre style and 200 for a reception.
- Lawn Area – Open to the imagination, this unique five-acre outdoor environment features an expansive lawn that's perfect for large events, up to 400, including corporate picnics, family reunions, team-building exercises, weddings, retreats and barbecues, to name a few. This garden setting encompasses a large pool and hot tub is also ideal for volleyball, croquet and other activities.
- Garden Patio – Featuring 900 square feet, this idyllic outdoor venue can accommodate up to 60 people for a banquet function or up to 90 for a reception.
- Inn Boardroom – This intimate room is perfect for small, VIP meetings of up to ten people.

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**Meeting Space (Cont.):** Rickey's – Available for private events on Saturdays and Sundays, from 8:00 a.m. to 4:00 p.m., Rickey's can cater to groups of up to 120. This historic restaurant has been newly refurbished and is ideal for meal functions and informal meetings or social gatherings.

**Food and Beverage:** A wide range of catering options include both set banquet menus and customized specialties. Accommodations can be made for groups who have special dietary requests, unusual menu specifications and even the most elaborate theme parties.

**Business Services:** An on-site Business Center offers a full range of, printing, copying, computer and fax services. Complimentary Wi-Fi available in all guest rooms and meeting rooms. DSL available in all guest and meeting rooms for a fee of \$4.95 per day.

*Inn Marin - Awarded Best Places to Work 2007 by the North Bay Business Journal*

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